

INSPECT-LB

The logo consists of the word "INSPECT-LB" in a bold, sans-serif font. The letter "O" in "INSPECT" is replaced by a magnifying glass icon. Inside the lens of the magnifying glass is a map of Lebanon, colored red and white, with a green cedar tree in the center. The letters "LB" are colored red, while the rest of the text is dark blue.

Institut National de Santé Publique, d'Épidémiologie Clinique et de Toxicologie

FOUNDING DOCUMENT

JULY 2020

STATUTE OF INSPECT-LB: FOUNDING DOCUMENT

ARTICLE 1: DESCRIPTION

A group of independent and autonomous researchers established INSPECT-LB (Institut National de Santé Publique, d'Épidémiologie Clinique et de Toxicologie – Liban) in Lebanon according to the applicable laws. INSPECT-LB does not want to profit and does not engage in politics. It carries out activities in several domains (axes), which can be increased if deemed necessary.

ARTICLE 2: THE LOCATION OF INSPECT-LB

INSPECT-LB is located in Dekwaneh, Mar Roukoz, Main Street, Building 111, 5th Floor, Metn, Lebanon.

ARTICLE 3: OBJECTIVES OF INSPECT-LB

The objectives of INSPECT-LB are to:

- Conduct research related to education, health, and health professions to promote patient's health.
- Contribute to the development of health-related sciences and research in Lebanon.
- Elaborate guidelines related to education, research, and health curricula, in collaboration with relevant public and private institutions, to promote quality education in Lebanon.
- Provide expert opinions related to education, health, and health professions.
- Diffuse updated scientific information.

ARTICLE 4: RESOURCES OF INSPECT-LB

The funding resources consist of:

- Funds and donations from national and international bodies.
- Revenues from scientific activities.

The funds of INSPECT-LB shall be deposited in legally recognized banks after the approval of the administrative board.

ARTICLE 5: MEMBERSHIP OF INSPECT-LB

Any person who meets the conditions hereafter shall be considered eligible to apply by filling and submitting the **INSPECT-LB Oath** to the administrative board of INSPECT-LB represented by its president or their representative. The applicant must:

- Be a health professional.
- Be above twenty-one years of age.
- Hold a PhD¹.
- Be a university instructor/professor¹.
- Be a researcher, with no less than two publications per year for the last three years.
- Not be convicted of any offense or felony.
- Accept INSPECT-LB rules and regulations, and work towards achieving its objectives, including keeping a pace of two publications per year as long as they are a member of INSPECT-LB.

Special considerations:

- Any member shall have full rights to participate in the activities, and elect and nominate to the administrative board, provided that they are regularly participating in INSPECT-LB activities since the date of their membership.
- The administrative board has the privilege of granting the status of "honorary member" to anyone who has contributed significantly to the growth and prosperity of INSPECT-LB.

¹ Exceptions can be made to people with experience in fields deemed useful for the functioning of INSPECT-LB.

ARTICLE 6: BODIES OF INSPECT-LB

INSPECT-LB consists of two bodies independent from the research axes:

- The General Assembly
- The Administrative Board

The powers and functions of these bodies and the research axes are detailed in the Internal Regulations. During meetings, it is prohibited to raise political or religious issues.

ARTICLE 7: THE GENERAL ASSEMBLY

The General Assembly is composed of all members who are currently affiliated to INSPECT-LB, in accordance with the provisions of Article 5. The Internal Regulations determine its powers and functions. The General Assembly meets at least once a year under the convocation of its Director and exceptionally at the request of a majority of members. If the quorum is not reached at the first session, the General Assembly meets automatically after fourteen days, and decisions are made by simple majority.

ARTICLE 8: THE ADMINISTRATIVE BOARD

The Administrative Board is composed of members elected by secret ballot by the General Assembly for a period of three years. It includes: the director, the co-director, the vice-director, and axes coordinators. The Administrative Board is the governing body of INSPECT-LB. Its powers and duties, as well as the mode of election are determined in the Internal Regulations.

ARTICLE 9: AMENDMENT OF THE REGULATIONS OF INSPECT-LB

The General Assembly is authorized to amend the Statute and the Internal Regulations. Amendments must be approved by a two-thirds majority of the members present at the annual General Assembly or at an extraordinary session convened at the request of the Director or a majority of the members.

ARTICLE 10: IN DISPUTES

Any disagreement that may arise from the interpretation or from a grave breach of either of INSPECT-LB's Statute or Internal Regulations, and anything that may paralyze the work of the General Assembly or the Administrative Board, shall be resolved by absolute arbitration in accordance with the provisions of Article 777 of the Lebanese Civil Code.

The order shall be submitted by at least one-third of the members of the Administrative Board pursuant to a motion that accurately determines the subject of the arbitration before an arbitral tribunal presided by the Director of INSPECT-LB and the membership of members elected for this purpose. This tribunal will rule on the case by the majority of the members within one month from the date of filing the motion. Its decision will be final and binding to INSPECT-LB and will in no case be subject to appeal.

ARTICLE 11: HONOR BOARD

The Administrative Board may appoint a committee of trustees/referees and honorary members, to supervise the elections and resolve the disputes that may arise.

ARTICLE 12: DISSOLUTION OF INSPECT-LB

The General Assembly shall be dissolved, as appropriate, by a decision taken to that effect by the plenary meeting in an extraordinary session. This meeting is held at the request of the Administrative Board or of more than three quarters of the current members of the General Assembly.

The quorum for the dissolution session shall be at least 80% of the members of the General Assembly and the decision of the dissolution shall be approved by three quarters of the members present. If the quorum is not reached, another hearing is appointed and a new date is duly set and notified. In this second dissolution session, no quorum is required.

In the event of dissolution of INSPECT-LB, its funds and assets will be transferred to the Lebanese Red Cross.

Signatures of the founding members